

## External Consultant Information Sheet

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<b>Brief Description of Company</b>	<p>SchoolWorks, founded in 1998 and based in Beverly, Massachusetts, is an educational consulting group whose mission is to build the capacity of educators and educational institutions to advance all aspects of student learning and well-being. SchoolWorks provides school quality reviews for charter schools and charter school authorizers. These reviews may be summative reviews at the end of the charter term or formative reviews that result in useful feedback to assist schools meet their charter goals. SchoolWorks also offers a range of services to individual schools, including program evaluation, charter school application design, and leadership coaching. More information about our company, our clients, and our projects may be found at <a href="http://www.schoolworks.org">www.schoolworks.org</a>.</p>
<b>Team Members</b>	<p>SchoolWorks employs a team of 14 project managers, supported by a four-person leadership team and four project support staff. SchoolWorks consultants bring additional capacity and expertise to our teams, and are selected to participate on school quality reviews and other projects based on the needs of the schools with which we work. Our staff and consultants include individuals who have served as charter school founders, executive directors, principals, administrators, teachers, and charter school authorizers (among other skill sets). Team member bios, sample projects, and client testimonials may be found online at <a href="http://www.schoolworks.org/about-us/team/">www.schoolworks.org/about-us/team/</a>.</p>
<b>Cost Information</b>	<p>SchoolWorks will conduct all school quality reviews for a fixed fee of \$23,000 per review. The reviews will be conducted by a team of three SchoolWorks representatives who will spend 2.5 days at the school collecting evidence about school programs and operations in alignment with the criteria outlined by Core Question 4, "Is the school providing the appropriate conditions for success?" SchoolWorks will work collaboratively with school leadership to create the visit schedule and ensure that the process is minimally disruptive to teaching and learning. The team will conduct classroom observations, review documents, and interview key stakeholders. At the end of the review, SchoolWorks will provide school leadership with a verbal debrief of the team's findings. Within approximately three weeks of the visit, the team will provide the school with a 10-12 page draft report outlining the team's findings and providing evidence used to support those findings. The school will have an opportunity to review the draft report and provide factual corrections. SchoolWorks will then finalize the report and provide a copy to the school and to OEI.</p>